Consensus Worksheet – Process

Item Worksheet—Item 1.1

Prepare one Item Worksheet for each Item, capturing the 6–10 (3 – 5 for Level 2) most important strengths and opportunities for improvement based on the applicant’s response to the Criteria requirements and its key business/organization factors.

**Strengths and Opportunities for Improvement:**

* Include an indication of the relative importance/strength of the comment by using ++ or - - as appropriate.
* Include a reference to the most relevant key factor(s).
* Include an indication of which process evaluation factors are addressed in this comment:

 A=Approach D=Deployment L=Learning I=Integration

**STRENGTHS**

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“Below the line” observations:

**Percent Score %**

**(Scores should be in 5% increments, e.g., 25, 40, 55.)**

Item Worksheet—Item 1.2

Prepare one Item Worksheet for each Item, capturing the 6–10 (3 – 5 for Level 2) most important strengths and opportunities for improvement based on the applicant’s response to the Criteria requirements and its key business/organization factors.

**Strengths and Opportunities for Improvement:**

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“Below the line” observations:

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Item Worksheet—Item 2.1

Prepare one Item Worksheet for each Item, capturing the 6–10 (3 – 5 for Level 2) most important strengths and opportunities for improvement based on the applicant’s response to the Criteria requirements and its key business/organization factors.

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Item Worksheet—Item 2.2

Prepare one Item Worksheet for each Item, capturing the 6–10 (3 – 5 for Level 2) most important strengths and opportunities for improvement based on the applicant’s response to the Criteria requirements and its key business/organization factors.

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Item Worksheet—Item 3.1

Prepare one Item Worksheet for each Item, capturing the 6–10 (3 – 5 for Level 2) most important strengths and opportunities for improvement based on the applicant’s response to the Criteria requirements and its key business/organization factors.

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“Below the line” observations:

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Item Worksheet—Item 3.2

Prepare one Item Worksheet for each Item, capturing the 6–10 (3 – 5 for Level 2) most important strengths and opportunities for improvement based on the applicant’s response to the Criteria requirements and its key business/organization factors.

**Strengths and Opportunities for Improvement:**

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Item Worksheet—Item 4.1

Prepare one Item Worksheet for each Item, capturing the 6–10 (3 – 5 for Level 2) most important strengths and opportunities for improvement based on the applicant’s response to the Criteria requirements and its key business/organization factors.

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Item Worksheet—Item 4.2

Prepare one Item Worksheet for each Item, capturing the 6–10 (3 – 5 for Level 2) most important strengths and opportunities for improvement based on the applicant’s response to the Criteria requirements and its key business/organization factors.

**Strengths and Opportunities for Improvement:**

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Item Worksheet—Item 5.1

Prepare one Item Worksheet for each Item, capturing the 6–10 (3 – 5 for Level 2) most important strengths and opportunities for improvement based on the applicant’s response to the Criteria requirements and its key business/organization factors.

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Item Worksheet—Item 5.2

Prepare one Item Worksheet for each Item, capturing the 6–10 (3 – 5 for Level 2) most important strengths and opportunities for improvement based on the applicant’s response to the Criteria requirements and its key business/organization factors.

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Item Worksheet—Item 6.1

Prepare one Item Worksheet for each Item, capturing the 6–10 (3 – 5 for Level 2) most important strengths and opportunities for improvement based on the applicant’s response to the Criteria requirements and its key business/organization factors.

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Item Worksheet—Item 6.2

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